



Part of the Anglia Revenues Partnership

COUNCIL TAX

Application for disregard on the grounds of Severe Mental Impairment

A person may be either disregarded or exempt from Council Tax if he/she suffers from a severe mental impairment, which appears to be permanent, and they are in receipt of a qualifying benefit.

To apply, please complete the following information and return to the following address, along with all the relevant supporting evidence:

Anglia Revenues Partnership, Breckland House, St Nicholas Street, Thetford, IP24 1BT

Council Tax Reference: _____

Name of Applicant	
Telephone Number of Applicant	
Name of Qualifying person	
Telephone number of Qualifying person	
Address of Qualifying person	
Date of Birth	
No. of residents in the property (including applicant)	
Please state full names of all residents age 18 and over	
Signature of Applicant	
Date	

Continued overleaf...

To qualify for any reduction the qualifying person must be in receipt of one of the following benefits. Please tick the appropriate benefit and provide proof of your entitlement.

To claim a backdated discount or exemption, please provide a copy of the Department of Work and Pensions benefit award letter.

If we do not receive proof of benefit, we cannot grant you any discount

Incapacity Benefit or Employment & Support Allowance	
Attendance Allowance	
Severe Disablement Allowance	
Constant Attendance Allowance	
An Unemployability Supplement	
Care Component of Disability Living Allowance (higher or middle rate)	
Daily Living Component of Personal Independence Payments	
An increase in the rate of Disablement pension	
Income Support (where it includes a disability pension)	

It is not recommended that you send original documents in the post, a photocopy can be taken at any council office.

Your right of appeal

Should you disagree with the council's decision, you must serve a written notice clearly stating the grounds on which you believe this to be incorrect. We will then consider this and issue a written response.

If you remain dissatisfied with the outcome, you may then appeal to the Valuation Tribunal Service (VTS).

Please note that any appeal to the tribunal can only be considered after the authority has been approached, and it must be made within two months of the authority's response.

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Council Tax Reference: _____

*****This part must be completed by a registered Medical Practitioner*****

You should take this to your Doctor/Medical Practitioner for them to complete and return to us in order for your application to be processed.

Doctors Name	
Surgery Address	

Please delete the statement below that does not apply:

I certify that in my opinion the qualifying person named on page 1:

****Is suffering from Severe Mental Impairment for the purpose of the Local Government Finance Act 1992 and has done since:***

..... ***(Please enter date)***

****Is not suffering from Severe Mental Impairment for the purpose of the Local Government Finance Act 1992.***

Doctors Signature:

Doctors Full Name:

Telephone Number:

Date:

Official Surgery Stamp:

The General Medical Services Committee of the BMA has agreed that for the purpose of the Local Government Finance Act 1992, medical certificates should be issued without charge. The certificate has, accordingly, been added to Schedule 9 of the NHS (General Medical Services) Regulations 1992.

